



## Training report

Although the political situation was unstable in Myitkyina, the training for headmasters was conducted successfully at Institute of wisdom palace, Myitkyina from April 2<sup>th</sup> -to 20<sup>st</sup> April 2024. The 25 trainees from different schools of Northern division (N-gum la area) and 4 professional trainers contributed to this training.

### I Trainers and Training contents

(1) To be able to achieve the purpose of training, the following trainers contributed to teaching of this training.

Srn	Name	Area of teaching	Qualification	Position
1	Dr. Lahpai Hkun Seng	Academic administration Teaching methodology	Ph.D (educational leadership)	Principal of Institute of Wisdom palace
2	Dr. Lammar Lu Nan	Child psychology	Ph.D (psychology)	Professor at Myitkyina university
3	Mrs. HKawn Mai	Subject matter of Maths	B. Eng	GED maths teacher and trainer
4	Mr La Sam	School administration	B.Ed, B.A	Education officer (retired)

### (2) Training contents

To be able to achieve the purposes of training for headmasters, the following training contents were provided.

(1) Academic administration

(2) School administration

(3) Child psychology

(4) Teaching methodology

(5) Subject matter of Mathematics

**(2) Trainee**

25 trainees participate in training for headmasters, who are from different schools of the Norther division. The training participants are as shown table below.

Srn	Name of trainee	Address
1	Nai Htu Seng	Northern Division
2	Ni Ni Htun	Northern Division
3	N-bawng Dor Ra	Northern Division
4	Maran Seng Ja	Northern Division
5	Lahpai Ji San	Northern Division
6	Nla Ja Seng Lum	Northern Division
7	Nhkum Seng Lu	Northern Division
8	Zahe Zawng Nan	Northern Division
9	Lahtaw Nang Seng	Northern Division
10	N-Gyem Ban Ja	Northern Division
11	Re Dam Wang Nang Sar	Northern Division
12	Mahkaw Roi Seng	Northern Division
13	N-Chyi Hkawn Ngwi	Northern Division
14	N-maw Tu Ja	Northern Division
15	La Ma Sin Wa Naw	Northern Division
16	Marip Mung Mai Awng	Northern Division
17	Hkinjawng Gum Awn Naw	Northern Division
18	NPawn Bum Sin Tu	Northern Division

19	Uhku Mung Ngwi	Northern Division
20	Nhkum Rum Mai	Northern Division
21	Nba Kai Seng	Northern Division
22	N-grang Nang Seng	Northern Division
23	Ladang Hkam Bu	Northern Division
24	Mashaw Ja Nan	Northern Division
25	N-yam Doi Ring	Northern division

## II. Teaching report

### 1. Dr. Lahpai Hkun Seng

During the training for headmasters from 2<sup>nd</sup> to 20<sup>th</sup> April 2025, my teaching covered two main areas, such as Academic administration and teaching methodology.

Regarding academic administration, making teaching policies that support the use of teaching methodology designed by the school because teaching policies are crucial to use teaching methodology effectively and efficiently. Academic administration also includes managing daily teaching of teachers and checking their lesson plans. In addition, academic administration also includes making assessment policy and managing assessment. Upgrading curriculum contents is also the job of academic administration in school. All these were covered during training for headmasters.

For teaching methodology, the modern methods were given priority during the training. They are (1) flipped classroom, (2) blended learning, (3) project-based learning, (4) spaced learning, (5) service learning, (6) Inquiry-based learning, (7) collaborative learning, (8) mindfulness and social-emotional learning, (9) personalized learning, (10) competency-based learning, (11) experiential learning, (12) problem-based learning, (13) crossover learning and (14) kinesthetic learning. All these teaching methods were covered by practicing and applying in different contexts.

## 2. Teaching report by Mrs Hkawn Mai

I have completed training about Mathematics curriculum for elementary level during (2nd April to 20<sup>th</sup> April 2025) supported by the Kachin Relief Fund as the followings.

No.	Date	Grade	Area of Teaching	Method of Teaching
1.	2-4-2025	Grade-5	The number system 2D shape and pattern	Reasoning method, Experimental learning method.
2.	3-4-2025	Grade-5	Numbers and sequences Average (mode, median)	Reasoning method, Inductive approach method.
3	4-4-2025	Grade-5	Addition and subtraction Including decimal numbers, Positive and negative numbers.	Problem solving method.
4.	5-4-2025	Grade-5	3D shapes Areas and perimeter.	Experimental Learning method.
5.	7-4-2025	Grade-5	-understanding fraction  -percentages decimal and fractions  -equivalence and comparison	Problem solving Method. Critical thinking Method. Reasoning method.
6.	8-4-2025	Grade-5	-probability	Problem solving Method
7.	9-4-2025	Grade-5	-angles measurement and finding the measurement of missing angles.	Cooperative learning Method.
8.	10-4-2025	Grade-5	-multiplication and division and test of divisibility	Brainstorming method.
9.	11-4-2025	Grade-5	-frequency diagrams and line graphs.  -ratio and proportions.	Inductive approach method.  Problem solving method.
10.	12-4-2025	Grade-6	-expressing natural numbers,	Reasoning method

			whole number, integers on line.	
No.	Date	Grade	Area of Teaching	Method of Teaching
11.	14-4-2025	Grade-6	-multiple numbers, factors, prime numbers and prime factorization.	Critical thinking method.
12.	15-4-2025	Grade-6	Explaining reciprocal, complex fraction, decimal fraction.	Inductive approach method.
13.	16-4-2025	Grade-6	Solving percentage, ratio and decimal.	Reasoning method.
14.	17-4-2025	Grade-6	Numerical value, factors and coefficient of like terms and unlike terms.	Inductive approach method.
15.	18-4-2025	Grade-6	Exponent, average, equations.	Reasoning method.
16.	19-4-2025	Grade-7	Addition and multiplication of Integers.	Problem solving method.
25.	30-4-2024	Grade-8	-Special types of quadrilateral. -congruent properties of triangles and properties of circles.	Experimental learning method. Creativity and Innovation method.

I expect all teachers have gained a deeper understanding of methodology and learned practical techniques to implement in the classroom.

### 3. Teaching report by Dr. Lamar Lu Nan

She completed the following topics during the training for headmasters from 2<sup>nd</sup> April to 20<sup>th</sup> April 2025.

- (1) Introduction of Child psychology
- (2) Theories of child development
- (3) Individual differences among children
- (4) Development in middle childhood
- (5) psychosocial development in early childhood

#### (6) Cognitive development in early childhood

She covered the above topic for child psychology by giving explanation and letting trainees apply theories through examples. She also checked trainees' understanding level and application skill by conducting presentation and using questions and answer methods.

#### **4. Teaching report by Mr. La Sam**

During the training, Mr. La Sam focused on general administration of school, such as office management, financial management, the relationship between school and students' parents, relationship between teachers and students, managing school activities, promoting academic achievement of school, rules and regulation of school and conducting parents and school meeting.

He introduced the above contents with explanation first. Later trainees were asked to write project for their own regarding the above topics of school administration and finally, training participants had to make presentation about their project.

### **III. Benefits of training for headmasters**

There are some benefits of conducting training for headmasters from 2<sup>nd</sup> April to 20<sup>th</sup> April 2025. We provided the following training contents during the training.

- 1) Academic administration
- (2) School administration
- (3) Child psychology
- (4) Teaching methodology
- (5) Subject matter of Mathematics

As mentioned above, the training participants had a chance to learn with and to expose to knowledge and skills of these training contents. Therefore, the training participants are enriched with the following skills and knowledge.

- (1) Skills and knowledge of managing schools
- (2) Managing teaching and learning skills
- (3) Knowledge and skills of upgrading curriculum contents
- (4) Strategies and techniques of teaching and learning
- (5) Strategies and techniques for developing schools
- (6) Knowledge and skills of mathematical subject

(7) Knowledge and skills of child psychology, including application skill

In addition, training participants are now believed to be competent of promoting the quality of education and thus, the schools from Northern division will benefit for the following for long-term. They are:

- (1) Academic achievement will be improved
- (2) The quality of education will be improved
- (3) The development of school will be improved
- (4) Population of graduate will be increased
- (5)** Community development will be increased

#### **IV. Training evaluation**

The training evaluation was done by filling training evaluation form by the training participants

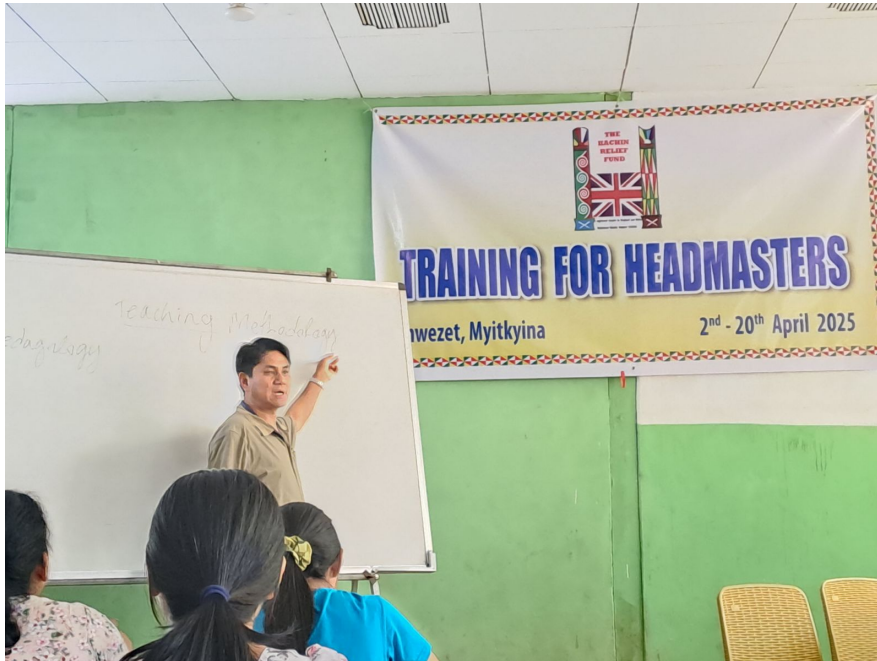
Almost all of them mentioned that training contents are appropriate with their needs and context. Regarding daily timetable, they expressed their feeling that they were tired due to tight timetable and weather condition. For food and accommodation, no one complained but we noticed that they did not get satisfied with food due to insufficient budget for food.

All trainees admitted that teaching of this training was excellent and they learned many things.

From my evaluation, some of the trainees' education background is quite low; for this reason, they are difficult to follow the instruction at the beginning. However, finally, they learned some skills that are useful for their teaching and they are also motivated to learn. In addition, the training participants had obtained new knowledge and skills that are very useful and helpful for their school.

They also mentioned that the length of training was inadequate, and they felt that learning was not enough for them yet. Therefore, next time they want to have a longer training.

**V. Photos record of training**



**1. While Dr. Khun seng is teaching**



**2. While Dr. Lamar Lu Nan is teaching**





**3. While Mr. La Sam is teaching**



**4. While Mrs. Hkawn Mai is teaching**



**5. Training participants**



**6. Training participants and Dr. Khun Seng**





**7. Group photo on certificate awarding day**



**8. Group photo of trainer and trainees**



## 9. Eating together trainer and trainees









## 10. Certificate awarding



## 11. A sample of training certificate



## **VI Trainees and trainers' attendance record**

### **(1) Trainees' attendance record**

Srn.	Name	16.4.2025	17.4.2025	18.4.2025	19.4.2025
13.	Mung Mai Awng				
14.	Npawh Bum Sin Sin				
15.	Mung Ngwi				
16.	Nhkum Rum Mai				
17.	Ladang Hkam Bu				
18.	N-grang Nang Seng				
19.	Mashaw Ja Nan				
20.	N-Yam Doi Ring				
21.	Mahkaw Roi Seng				
22.	Nba Kai Seng				
23.	N-Chyi Hkawn Ngwi				
24.	Hkinjawng Gum Awn Naw				
25.	Re Dam Wang Nang Sar				





## TRAINING FOR HEADMASTERS

### Attendance Record

Srn.	Name	16.4.2025	17.4.2025	18.4.2025	19.4.2025
1.	Htu Seng	ASm	ASm	ASm	ASm
2.	Ni Ni Htun				
3.	Maran Seng Ja	A	Yung	Yung	Yung
4.	Lahpai Ji San	Sae	Sae	Sae	Sae
5.	Doi Ra	Ji	Ji	Ji	Ji
6.	Zahe Zawng Nan	Zahe	Zahe	Zahe	Zahe
7.	Seng Lu	SL	SL 17.4.2025	SL 18.4.2025	SL
8.	Ja Seng Lum	J	J	J	J
9.	Ban Ja	ch	ch	ch	ch
10.	Nang Seng	S	S	S	S
11.	Tu Ja				
12.	Sin Wa Naw	Lau	Lau	Lau	Lau

Srn.	Name	9.4.2025	10.4.2025	11.4.2025	12.4.2025	14.4.2025	15.4.2025
13.	Mung Mai Awng	My	My	My	My	My	My
14.	Npawm Bum Sin Sin	f	f	f	f	f	f
15.	Mung Ngwi	CLP	CLP	CLP	CLP	CLP	CLP
16.	Nhkum Rum Mai	Rmp	Rmp	Rmp	Rmp	Rmp	Rmp
17.	Ladang Hkam Bu	Ladang	Ladang	Ladang	Ladang	Ladang	Ladang
18.	N-grang Nang Seng	Ung	Ung	Ung	Ung	Ung	Ung
19.	Mashaw Ja Nan	JL	JL	JL	JL	JL	JL
20.	N-Yam Doi Ring	Dof	Dof	Dof	Dof	Dof	Dof
21.	Mahkaw Roi Seng	Rom	Rom	Rom	Rom	Rom	Rom
22.	Nba Kai Seng	CuO	CuO	CuO	CuO	CuO	CuO
23.	N-Chyi Hkawn Ngwi	ny	ny	ny	ny	ny	ny
24.	Hkinjawng Gum Awn Naw	Jut	Jut	Jut	Jut	Jut	Jut
25.	Re Dam Wang Nong Sar	Sos	Sos	Sos	Sos	Sos	Sos



## TRAINING FOR HEADMASTERS

### Attendance Record

Srn.	Name	9.4.2025	10.4.2025	11.4.2025	12.4.2025	14.4.2025	15.4.2025
1.	Htu Seng	AS	AS	AS	AS	AS	AS
2.	Ni Ni Htun	NS	NS	NS	NS	NS	NS
3.	Maran Seng Ja	MSJ	MSJ	MSJ	MSJ	MSJ	MSJ
4.	Lahpai Ji San	LJS	LJS	LJS	LJS	LJS	LJS
5.	Doi Ra	DR	DR	DR	DR	DR	DR
6.	Zahe Zawng Nan	ZZN	ZZN	ZZN	ZZN	ZZN	ZZN
7.	Seng Lu	SL	SL	SL	SL	SL	SL
8.	Ja Seng Lum	JSL	JSL	JSL	JSL	JSL	JSL
9.	Ban Ja	BJ	BJ	BJ	BJ	BJ	BJ
10.	Nang Seng	NS	NS	NS	NS	NS	NS
11.	Tu Ja	TJ	TJ	TJ	TJ	TJ	TJ
12.	Sin Wa Naw	SWN	SWN	SWN	SWN	SWN	SWN



Srn.	Name	2.4.2025	3.4.2025	4.4.2025	5.4.2025	7.4.2025	8.4.2025
13.	Mung Mai Awng	My	My	My	My	My	My
14.	Npawm Bum Sin Sin	f	f	f	f	f	f
15.	Mung Ngwi	UW	UW	UW	UW	UW	UW
16.	Nhkum Rum Mai	Rum	Rum	Rum	Rum	Rum	Rum
17.	Ladang Hkam Bu	Ladang	Ladang	Ladang	Ladang	Ladang	Ladang
18.	N-grang Nang Seng	Uong	Uong	Uong	Uong	Uong	Uong
19.	Mashaw Ja Nan	JN	JN	JN	JN	JN	JN
20.	N-Yam Doi Ring	Yam	Yam	Yam	Yam	Yam	Yam
21.	Mahkaw Roi Seng	Roi	Roi	Roi	Roi	Roi	Roi
22.	Nba Kai Seng	Cuo	Cuo	Cuo	Cuo	Cuo	Cuo
23.	N-Chyi Hkawn Ngwi	Ng	Ng	Ng	Ng	Ng	Ng
24.	Hkinjawng Gum Awn Naw	Gum	Gum	Gum	Gum	Gum	Gum
25.	Re Dam Wang Nang Sars	Sars	Sars	Sars	Sars	Sars	Sars



## TRAINING FOR HEADMASTERS

### Attendance Record

Srn.	Name	2.4.2025	3.4.2025	4.4.2025	5.4.2025	7.4.2025	8.4.2025
1.	Htu Seng	Asu	Asu	Asu	Asu	Asu	Asu
2.	Ni Ni Htun	Asu	Asu	Asu	Asu	Asu	Asu
3.	Maran Seng Ja	Asu	Asu	Asu	Asu	Asu	Asu
4.	Lahpai Ji San	Asu	Asu	Asu	Asu	Asu	Asu
5.	Doi Ra	Asu	Asu	Asu	Asu	Asu	Asu
6.	Zahe Zawng Nan	Asu	Asu	Asu	Asu	Asu	Asu
7.	Seng Lu	Asu	Asu	Asu	Asu	Asu	Asu
8.	Ja Seng Lum	Asu	Asu	Asu	Asu	Asu	Asu
9.	Ban Ja	Asu	Asu	Asu	Asu	Asu	Asu
10.	Nang Seng	Asu	Asu	Asu	Asu	Asu	Asu
11.	Tu Ja	Asu	Asu	Asu	Asu	Asu	Asu
12.	Sin Wa Naw	Asu	Asu	Asu	Asu	Asu	Asu

(2) Trainers' attendance record

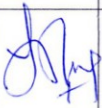
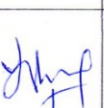
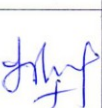
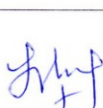
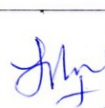
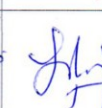




















## TRAINING FOR HEADMASTERS



















### Teacher Attendance Record

Srn.	Name of teacher	16.4.2025	17.4.2025	18.4.2025	19.4.2025
1.	Dr. Lahpai Hkun Seng				
2.	Srkb. La Sam				
3.	Srm. Hkawn Mai				
4.	Dr. Lu Nan				



Srn.	Name of teacher	9.4.2025	10.4.2025	11.4.2025	12.4.2025	14.4.2025	15.4.2025
1.	Dr. Lahpai Hkun Seng						
2.	Srkb. La Sam						
3.	Srm. Hkawnt Mai						
4.	Dr. Lu Nan						



Srn.	Name of teacher	2.4.2025	3.4.2025	4.4.2025	5.4.2025	7.4.2025	8.4.2025
1.	Dr. Lahpai Hkun Seng						
2.	Srkb. La Sam						
3.	Srm. Hkawn Mai						
4.	Dr. Lu Nan	